

# FENWICK HIGH SCHOOL

## Privacy Policy

*“Fenwick High School, guided by Dominican Catholic values, inspires excellence and educates each student to lead, achieve and serve”*

### **Policy Scope**

Fenwick High School respects the privacy of every person who visits our website. This Privacy Policy explains Fenwick High School’s policies regarding nonpublic personal information you provide to us when using the school’s website. A link to the current version of the Privacy Policy will appear on the school’s homepage and anywhere online the school requests personally identifiable information. These policies are subject to change at any time. By using the site, you consent to the Privacy Policy's terms and conditions.

### **Your Privacy**

We want you to understand how and why we collect personal information about you on our website, how it is managed, and how you can access or change it.

### **Personal Information We Collect**

Our website is used for informational, administrative and fundraising purposes. Like members of the general public, you have general access to the site and can browse many of its pages without providing any personal information.

Interacting with some parts of the website, however, will require you to provide personal information, as when registering for a summer camp or summer school classes, making an online donation or other interactive processes we facilitate through the website. Personal information refers to data that identifies you, such as your name, address, contact information or other nonpublic data about you necessary for conducting school-related business.

The choice to provide Fenwick High School with personal information online is yours. You can choose not to access those portions of our website or use site features that require you to do so.

### **How We Use Personal Information**

We use personal information to:

- Conduct school business
- Help you find information quickly about Fenwick High School, its parents and alumni and other services we provide

- Communicate with you about school sponsored events, volunteer opportunities, school news and other school-related information
- Avoid making you enter personal information repeatedly to use the web site

We disclose your personal information to these affiliates:

- School sponsored organizations who wish to communicate with you, such as the Mothers' and Fathers' clubs, the Fenwick Young Alumni Association, the Fenwick Business Council, the Fenwick Bar Association, etc.
- Selected third party service providers who receive only the information required to provide the service and who are prohibited from using that information for any other purpose, such as transportation providers, food services, fundraising service providers, etc.

We will only disclose your personal information in other circumstances if you direct us to do so or for legal reasons, including but not limited to:

- Responding to subpoenas, court orders, legal process or as requested by law enforcement authorities
- Establishing or exercising our legal rights to defend against legal claims
- Investigating, preventing or taking action regarding illegal activities, suspected fraud, situations involving potential threats to the physical safety of any person or as otherwise required by law

### **Non-personal Information We Collect**

When you visit Fenwick High School's website, we collect some information about the computer you use so we can best configure the site for a good user experience. That information is listed below. No information gathered in this way identifies you personally.

- Frequency and duration of site visits from a particular computer
- Type/versions of operating system, flash, java and browser
- Screen resolution
- User hostnames
- User connection speed

### **Aggregate Information We Share**

We may share aggregate statistical or demographic information with third parties who require or request it from Fenwick High School. None of this information identifies you personally.

### **Valuing Security**

Appropriate physical, electronic and procedural data security safeguards are in place to prevent unauthorized access, maintain data accuracy and ensure the proper use of your personal

information on resources under our control. These safeguards are consistent with standard industry protocols.

We restrict access to nonpublic personal information about you to those employees with a legitimate need to use it in providing services to you. We emphasize to them the importance of maintaining the security of your personal information.

### **About Web Site Hyperlinks**

Fenwick High School's website contains hyperlinks to other sites, and other sites may link to ours. Websites linking to or from this site may have different privacy practices from the ones described here. Fenwick High School is not responsible for the data collection, privacy and information sharing practices of such sites or for their content.

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*Fenwick High School 505 Washington Boulevard, Oak Park, IL 60302, 708-327-0127*